

Internship Organization “Zero Project”

The [Essl Foundation](#) is an Austrian charitable foundation that was established in March 2008 by Martin and Gerda Essl. The Essl Foundation supports social innovation with a focus on persons with disabilities through its initiative the Zero Project, and job creation in Austria. The Foundation is also part of the Sinnstifter that runs joint activities with other Austrian Foundations (www.sinn-stifter.org).

The Zero Project focuses on the rights of persons with disabilities around the world. It provides a platform where the most innovative and effective solutions to problems that persons with disabilities face, are shared. Together with our continuously growing network of over 3,000 disability experts in over 150 countries, we seek to research the most innovative and effective policies & practices that improve the lives of persons with disabilities, and communicate them with a report, a website, the annual Zero Project Conference and through partnerships.

We are looking for an intern who is available for approximately 25 hours/week and stays with us for at least 12 months (starting April 2016). Ideally a student or post-graduate student who is willing to join a highly motivated team with worldwide outreach who is ready to accept the challenges of a dynamic, fast developing project.

Key tasks and responsibilities:

- Supporting international research using questionnaires, online tools etc
- Managing data and photo archives
- Managing contacts in the database
- Updating website
- Content management of Zero Project App
- Conference preparation and organization (such as travel management)

Location: Klosterneuburg/Lower Austria – Vienna

Qualification and competencies:

- Analytic capabilities
- Fluent in English and German
- Experienced user of MS Office (Word, Excel, Power Point), Online tools
- Good writing skills

Please send your application to Dr. Michael Fembek, office@zeroproject.org.